

Trinity Episcopal Church
Vestry Minutes in-person and via Zoom
February 17, 2022

Present: Mother Sarah Ginolfi, Priest in Charge, Fern Fryer, Sr. Warden, Jay Slenker, Jr. Warden, Elizabeth Bushey, Kathy Hall, Rich Jones,
via zoom: Melissa Alarie, Lisa Frankel-Boerner, David Thurmer, Holly Webb.

I. Call to Order: Mother Sarah called the meeting to order at 5:03PM with a prayer for Church planting.

II. Approval of Post Annual Meeting minutes: Rich made a motion to approve the minutes from the January 30th Vestry meeting immediately after the annual meeting; seconded by Fern. After brief discussion, vote was called with unanimous acceptance of the motion, no abstentions.

III. Treasurer's Reports: Jay made a motion to accept the Treasurer's Reports; seconded by Fern. Sarah explained the 84% expense status for the Holiday Decoration fund noting that the bill for Christmas decorations was received in 2022, however the monies to offset that cost were collected in 2021. The percentage use of this fund will decrease when donations are collected in 2022. There being no further discussion; vote called with unanimous acceptance of the motion, no abstentions.

IV. Priest-in-Charge Report: Sarah reported that she has been in contact with five newcomers to the Church. Several have expressed an interest in working with the Outreach and Evangelical Team and one may come to take photos at this month's Community Luncheon. It was suggested that someone from the Welcome Team should have follow-up contact with them. Sarah was encouraged to see that the new welcome cards are being used.

V. Old Business

A. Pauly Textiles Clothing Drop: Prior to this meeting, Holly sent an update of her work with Pauly by email to the Vestry. She reported that someone will have to check the shed once or twice a week and that valuable parking space(s) will be taken up by the shed. After discussion regarding the benefits to the community and Church; Rich made a motion that the Vestry pass on the Pauly proposal at this time. Elizabeth Bushey seconded the motion, a vote was called with unanimous approval of the motion. Holly will send a draft email to Sarah advising Pauly of the Vestry's position. Sarah will then send the notice to Pauly.

B. Organ Project Update: Sarah received a significantly more detailed contract from Peter Walker today. She still has some clarifying questions, but is encouraged with how Peter has worked with Trinity's questions with the initial contract. Sarah would like to move forward so as to not further delay repairs. The bulk of the repairs should be completed this October 2022.

1. The concern's that still need to be answered are:

- a. what items are included in the 1st salvage rights clause? In particular are the recently purchased pipes included in the salvage rights and
- b. will the organ be in use for Easter services?

2. Sarah will clarify these questions with Peter, then submit his explanation to the Vestry by email and call for a motion to approve the contract by email vote so that repairs can begin upon approval.

3. The question of funding for organ repair has been reviewed by the Finance Committee. They recommend that the Vestry obtain an estimate for the cost of repair to the parking lot before a decision

is made regarding the use of the revenues obtained from parking lot rental fees for repair of the organ. Jay will get an estimate from Wilk Paving for repair of the lot.

4. A new problem has developed with the organ. It appears to be due to a leak in the ceiling possibly caused by an ice dam on the roof. Sarah will contact the insurance company.

5. The initial payment necessary to start the contract to repair the organ is \$9,000.00. Then \$3,000.00 is due at the onset of the work. Timing is of the essence with the organ project so that the pipes do not warp in storage. Fern made a motion that both the initial signing payment and the work start payment come from the Property Fund. Jay seconded the motion. After discussion, a vote was called with unanimous approval of the motion, no abstentions.

C. Energy Committee update: none; Fern noted that she is not on the Energy Committee.

VI. New Business

A. Approval of revised housing allowance form: The form which was completed last year has been adjusted by Sarah. A revised form was sent to the Vestry prior to the meeting by email. Fern made a motion to approve the revised Clergy Housing Resolution, seconded by Kathy, there being no further discussion, a vote was called on the motion with unanimous approval, no abstentions.

B. Parochial Report: Fern made a motion to approve the Parochial Report, Jay seconded the motion. There being no further discussion, a vote was called with unanimous approval of the motion, no abstentions.

C. Mission Check-in:

1. Mission Statement: The Vestry discussed an addition to our current mission statement which incorporates the core values the congregation discerned in September. That draft will be reviewed for their approval at the next Vestry meeting.

2. Buildings and Grounds: Jay recommends doing a review of the state of repair of the interior and exterior of the church. Now is the time because several people with years of experience of maintaining the Church are leaving or cutting back on active involvement. Jim Harder is looking to pass on his experience, our Sexton, Jeff Zoesch is retiring this Spring, and Trinity's plumber of many years is also retiring.

a. Jay will check with the plumber for a recommended replacement.

b. Jim Cruise, Dana Peterson, and Bob Bassett should be contacted regarding security instruction for Ushers.

3. The Outreach and Evangelism Team is recommended to consider having a greeter(s) on Sundays with ushers to make new-comers feel more welcome. Sarah will continue her welcoming comments during the Sunday service.

4. Christmas Service times: Christmas Eve will be a Saturday this year to start at 7:00PM. Sarah will let John know the proposed time for the Christmas Eve service. In 2023, Advent 4 is the same day as Christmas Eve. Sarah will work with the staff and Vestry to offer a young family focus during that Sunday's worship.

5. June 12th is Trinity Sunday; an outside coffee hour will be planned for a homecoming Sunday.

6. March 13th will be an Instructed Eucharist service.

VII: March Tasks: Mutual Ministry Review will be March 31st.

Motion to adjourn at 7:20PM

Next Vestry meeting March 17th 2022.

Respectfully Submitted, Marc Brierre