

Trinity Episcopal Church
Vestry Meeting Minutes
May 18, 2023

Present: Mother Sarah Ginolfi, Priest in Charge; Melissa Alarie, Lisa Frankel-Boerner, Judy Hall, David Thurmer, Cassi Whitcomb

via zoom: Holly Webb, Sr. Warden; Rich Jones, Jr. Warden; Elizabeth Bushey, Jay Slenker.

I. Call to Order: Mother Sarah called the meeting to order with a prayer at 5:05PM.

II. Approval of April minutes: Jay made a motion to approve the April minutes; Dave seconded. There being no further discussion, a vote on the motion was called with unanimous acceptance, no abstentions.

III. Treasurer's Reports for April: Melissa made a motion to approve the April Operating and Non-Operating fund reports; Dave seconded. Sarah reported that expenditures from O&E will increase for Pride month events. Expenditures for Mark Yaconelli's visit, were approximately \$500.00 for Supply Priest, Work Shop, and Hotel. Payment was divided between the Christian Education and O&E funds. There being no further discussion, a vote on the motion was called with unanimous acceptance, no abstentions.

IV. Priest-in-Charge Report:

1. The Audit team is looking for an additional member/volunteer. Jim Harder has four members at this time and would like to have another person in training. Sarah noted the person does not have to have an accounting background, they just need to be thorough. Sarah would like the Vestry let her know if any members have recommendations.

2. Sarah read the latest Diocesan Audit Report cover letter from Greta to the Vestry. In accordance with the letter's recommendations, Sarah would like the Vestry to approve each of Trinity's existing accounts annually at the Church organizational meeting in January. The Episcopal Church recommends that the number of separate accounts be kept to a minimum and that expenditures from each account have either direct Vestry approval or delegated supervision and expenditure approval for specified accounts.

3. The sale of the Rutland Mission House also known as the Sunset Home, has been completed. Trinity will be receiving a portion of the proceeds from the sale.

4. Trinity is also the beneficiary of a bequest from past member of Trinity, Ralph Severance. The Finance Committee will make recommendations regarding investment and allocation of this bequest as well as Trinity's share of the Mission House sale proceeds. Some of the funds could be used for the organ project, the memorial garden, and the sound system also.

5. The Vestry and Sarah should schedule a Mutual Ministry Review. Sarah suggested that the Mutual Ministry Review could be done during a regularly scheduled Vestry meeting or they could be a separate meeting of the Vestry like the last one we did..Mutual Ministry Reviews are a maintenance process, not meeting that is called for managing urgent issues.

6. Sarah's three-year letter of agreement, for working at 80% will also be coming up for Vestry consideration. The Vestry can request the Finance Committee to review options regarding the terms of renewal for Sarah's contract renewal to get the process started early rather than later. At present, Sarah's

normal work week is nearer a 90% schedule of hours. Pastoral emergencies as well as the needs of newcomers seeking extra counsel yield an over-time schedule.

V. New Business:

A. The Finance Committee requested that the Vestry recommend that the Diocese combine the now separate Smith Fund and Benson Fund into one fund called the Smith and Benson Fund.

Judy made a **motion** to request the Diocese combine the assets of the two funds into one fund to be called the Smith and Benson Fund; seconded by Lisa.

Sarah noted the reason to join the two funds is to make administration and tracking of the accounts more efficient. A vote on the motion was called with unanimous acceptance and no abstentions.

B. Pentecost Canon Brownridge Visit: There will be a coffee hour when Canon Brownridge comes to Trinity this Pentecost. He could not be here on May 14th because he was in Alabama.

C. Summer Formation Ideas: Lisa would like to begin a book discussion group for the community, not just for members of Trinity. One book she recommends is *A Bigger Table*. It focuses on building a spiritual community referencing specific Bible verses. The discussion group is an inclusive way Trinity can reach out to all members of our community.

D. Vestry Meeting dates: Lisa requested that the Vestry consider changing the October and March usual Vestry meeting dates from the third Thursday of those months to some other day because many school parent-teacher conferences are also scheduled on those days. The second Tuesday of October and March was recommended but will be discussed further at the June meeting.

VI. Old Business:

A. Interfaith Pride Workshop and Festival Update

1. The Vestry supports Trinity sponsoring programs that seek to be inclusive. The Vestry agreed two "I <3 Rutland" signs featuring a Progress Pride Flag within the heart could be placed in on the parish grounds.
2. Sarah went to an interfaith pride planning meeting last night. She is working on the interfaith service for Friday, June 16th at 6pm.

B. Organ Project Update: Sarah asked the Vestry to pray for John Riddle and his mother who died this past Tuesday. Peter was working on the organ today. He re-installed the original large pipes. However, much work remains to be done. Dana, who is helping us manage the project will keep us posted.

C. Buildings and Grounds:

1. Memorial Garden: we've reach back out to From the Ground Up to address the renovation to add more stone pavers. The Siliski Garden is in need of being dressed up. A definite date for Spring Clean Up needs to be set. It makes sense for a Clean Up day to coincide with mulching.
2. The West St. doors are repaired. They now lock at both the top and bottom.
3. Campus lighting: A permit is required before the wiring for lighting can be installed. Rich is working with an electrician regarding when the permit and installing can begin.
4. Sound System: Sarah is working with Wyatt to find the best contractor that understands Church spaces. Melissa will send Holly the names of a contractor that may have that experience. Judy recommended contacting a contractor that is certified by Bose.

D. Fundraising ideas: Sarah is still considering having a "Blessing of the Bikes" event as a fundraiser.

VII. June Tasks

- A.** Sarah will pencil in June 11th as a possible clean-up day.

B. Trinity apparel:

1. Lisa will draw up an order form for T shirts, baseball caps, and a hoody. She will send Wendy the link with the order form and Lisa will put the same link on Facebook.
2. Sarah will talk to the Women of Trinity about having "welcome bags" for Trinity events during Pride month.

On the radar: Sarah will be on vacation in August. And the Vestry should decide if there needs to be an August Vestry meeting.

Conclusion: Adjourn at 6:47PM.

Next meeting scheduled for June 15, 2023

Respectfully Submitted,

Marc Brierre