

Trinity Episcopal Church
Vestry Minutes via Zoom
June 17, 2021

Present: Mother Sarah Ginolfi, Priest in Charge, Fern Fryer, Sr. Warden, Jay Slenker, Jr. Warden, Melissa Alarie, Kathy Hall, Rich Jones, Krey Kellington, Dave Thurmer, and Holly Webb.

Absent: Steve Sawyer

I. Call to Order: Mother Sarah called the meeting to order at 5:00PM. Sarah opened the meeting with a song of praise.

II. May Minutes: Kathy made a motion to approve the minutes, seconded by Jay. There was no discussion; vote called with unanimous approval .

III. Treasurer's Report: A motion was made by Krey to accept the Treasurer's Reports for both the Operating and Non Operating Funds, seconded by Dave. A vote to accept the Treasurer's reports was called with unanimous approval.

IV. Priest-in-Charge Report:

1. Sarah announced that Steve Sawyer due to recent increases in work responsibilities is regretfully submitting his resignation from the Vestry.

2. Dave and Sarah both participated in the Project Vision neighborhood walk. This walk will be monthly as long as weather permits.

3. This coming Sunday Sarah does not give a sermon. Rich will speak on the work of the Pastoral Care Team.

4. July 19 - August 2nd will be vacation time for Sarah. Nanci Gordon will stand in for one Sunday. Father Berry and/or Richard Bower, retired Dean at Syracuse, will be contacted to cover the other Sunday.

5. Sarah will work with Jay on personnel organization and management to more clearly identify the hours staff work.

V. Finance Committee

A. Would like to know when outside groups will be able to access space in Trinity again. Sarah noted that there is not a firm date for Phase V yet. The Diocese will be contacted for that date. Groups should be contacted in preparation for Phase V. Wendy should have a list of groups that met at Trinity before the pandemic. Holly noted the Vestry had updated the fee schedule for use before the Covid-19 declaration. Sarah will talk to Wendy about the list and fee schedule. Father Berry should be contacted regarding Gabriel's Children as well as Nanci Gordon regarding when the kitchen can be used again.

B. Approximately 20 windows in the rectory need to be updated. Jeff Zoesch puts in windows and will be contacted regarding cost of labor and materials. Rich will price replacement windows. Efficiency Vermont should be spoken to. Replacement and repair are estimated to cost \$9,000.00. The Finance Committee requests that \$6,000.00 be transferred to the Building Fund to cover this cost. **Rich made a motion** to transfer \$6,000.00 from the Smith Benson Fund to the Building Fund to repair and replace the windows in the Rectory; second by Jay. Sarah said she would do some painting. Jay noted that the windows were old and inefficient. With no further discussion the vote was called with

unanimous approval.

1. Jay advised that the chimney at the rectory needs to be inspected.
2. The front door and porch door of the Rectory, and flood lights will be looked at by Rich.

C. Discernment Process

1. Is a continuous process. Sarah will follow the form she presented at the last Vestry meeting. For the Summer, Sarah wants to continue meeting and greeting the congregation and community. The annual picnic should be scheduled. Adult Vacation Bible School should be considered.

2. Plans for Fall stewardship need to start. They should include a Value Sort, a staffing analysis and reminder of Trinity's infrastructure needs. The on-line payment system should be evaluated. How is it working are there other systems? Sarah will speak to Linda Fay regarding the current system. Sarah will speak with Holly about the stewardship drive. Once the congregation can attend church, the use of a card to put in the offering plate for those that pledge and pay differently should be started again.

3. Jay said plans for a Children's Pageant with Father Berry should be started. Jay will outline Fall hopes and dreams and e-mail them to Sarah.

4. Mutual Ministry Review should be every six months with Auburn and the Vestry. Sarah will contact Auburn for a date and subjects to be covered. Sarah will send a time-line to the Bishop for Discernment.

D. Fire Alarm repair: The motion detector by the organ needs to be reactivated. Jay will send Wendy an e-mail asking her to contact the security company to do this.

E. Timeline for Hybrid Worship: Until services can be conducted safely in church there will be a zoom option service. Streaming, Facebook, and You Tube should be looked into when Phase V is reached as some congregants may not be able to attend church even after opening. Fern noted we hope to have in-church services again by July 4th.

F. Three month check in: Sarah requests feedback as set forth in the LOA. **Motion for Executive Session** by Kathy for three month check in, seconded by Fern at 6:34; out of Exec Session at 6:52.

G. Vestry Resource Guide, Chap 6: continued to next meeting.

VI. Old Business

A. Organ repairs: Labor expenses are greater than originally represented. Sarah will talk to John about having Peter Walker itemize his labor costs. Krey will send John an e-mail. John will follow up on a grant application for the organ; if there is a second grant available he should apply for that grant as well. Holly noted that foundational donations from the community would be a help. Fern noted the Dioceses could help as the organ supports the church's mission.

B. Energy Committee update: Aaron will put in an order for the bell tower insulation. He reports to Fern that installation should take one day.

VII. July Tasks: already covered

Next Vestry meeting Aug 19, 2021

Respectfully Submitted, Marc Brierre