

**Trinity Episcopal Church**  
Vestry Minutes in-person and via Zoom  
June 15, 2023

Present in person: Mother Sarah Ginolfi, Priest in Charge; Rich Jones, Jr. Warden; Melissa Alarie, Judy Hall, Dave Thurmer.

Present via zoom: Holly Webb, Sr. Warden, Lisa Frankel Boerner, Elizabeth Bushey, Jay Slenker, Cassi Whitcomb.

**I. Call to Order:** Mother Sarah called the meeting to order at 5:00PM with a prayer.

**II. Approval of May minutes:** Dave made a motion to approve the May minutes, seconded by Melissa. Dave questioned why a former member of the Vestry was listed as present for the meeting when she was not present. There being no disagreement, the minutes were corrected, deleting the name. There being no further discussion, a vote on the motion was called with unanimous approval of the corrected minutes, no abstentions.

**III. Treasurer's May Reports:** Jay made a motion to accept the Treasurer's Operating and Non-Operating Fund Reports, seconded by Dave. A vote on the motion was called with unanimous approval, no abstentions.

**IV. Priest-in-Charge Report:** Sarah sought feedback from the Vestry regarding how current like the organ, sound, and memorial garden projects are being received by the congregation.

**No items added to the Agenda**

**V. New Business**

**A. Finance Team transfer request:**

1. In accordance with a request from the Finance Committee to cover phase one of organ repair; Rich made a **motion** to authorize Linda to transfer \$5,000.00 from Broad Lake Fidelity to the cash fund; seconded by Judy.

2. A vote was called on the motion with unanimous approval, no abstentions; motion **passed**.

**B. Finance Team legacy policy update request:**

1. Melissa made a **motion** to approve the language recommended by the Finance Committee and add an Interim Legacy Policy in Trinity's Policies and Procedure Manual to read as follows:

"that Part V Section L; BEQUESTS. Undesignated financial bequests to Trinity from a decedent's will or trust will be deposited in the Diocesan Unit Fund in the following proportions: fifty percent to the Trinity General account (principal available to Trinity) and fifty percent to the Smith and Benson accounts (principal available for Trinity building capital and major expenses)."

The motion was seconded by Judy.

2. After further discussion regarding the need to restore the organ fund, a vote was called on the motion with unanimous approval, no abstentions; motion **passed**.

3. This approved interim policy will be presented at the annual meeting to the congregation for a vote on whether to incorporate the interim policy into Trinity's Policy and Procedure Manual or not.

**C. email voting policy:** Meetings by electronic means and voting by email are permitted in the Trinity's Policy and Procedure Manual, Chap II B 7. vii. Rich noted that past motions are made by email by one member to all members of the Vestry; if there is no second then there is no vote; if there is a second

then there is 24 hours for discussion by the members by email. After 24 hours have passed from the time of the second, a vote is called. Who made the motion and who seconded and whether the motion passed or failed based on the email record, is then recorded at the next Vestry meeting in those minutes. Because the policy is written in general terms; Sarah will review additional wording with Holly that can be discussed at a later Vestry meeting.

**D. Review of Program Year:** Sarah wants to hear from the Vestry, what they have heard about the highs and the lows for the program year.

1. Cassi noted that Friends of Kato's Kids has moved forward well. She is looking for more volunteers. Larry Jenson is working on organizing the donation process.

2. The Sock Drive was a high point. As was the Library renovation. Sarah still needs the books organized. She would also like to give a name to the Library possibly in honor of a saint.

3. The Vestry agreed the internet connection for Trinity to Wi-Fi needs to be upgraded and made more user friendly. Rich will make contact with Fidium to see what upgrades are available.

4. The end of the Trinity Community Luncheon is disappointing but Trinity has many volunteers with Companions in Wholeness which serves a similar purpose and is reaching more people.

5. Gil is a great addition to the Church Staff. Sarah noted that his work is a major celebration.

6. Having scheduled meals with church members was discussed as a way to bring the congregation closer. Sarah would like to have a field trip to the Burlington Cathedral. The second Tuesday of each month the Cathedral serves a dinner. Trinity could go and see how they do it.

7. We should continue to schedule newcomer events.

#### **VI. Old Business:**

##### **A. Interfaith Pride Worship and Festival update:**

1. Casual fellowship will begin at 5:00 Friday. Maria Cruise and Earnie will set up lawn games weather permitting. The service will begin at 6:00. On Saturday, Earnie and Dave will set up the canopy on Center Street.

**B. Organ Project:** Is close to 50% completion. Dana is still monitoring the project.

**C. Formation update:** Lisa is looking for help conducting the book discussion of the book, A Bigger Table. She is concerned that there may only be a few participants over the summer.

Patti from the Baptist Church is interested in joining. A better start date may be late summer.

The next steps will be discussed at the next meeting.

##### **D. Buildings and Grounds:**

a. Memorial Garden update, Judy just met with Brian from "From The Ground Up" today. He will give Judy an estimate for pruning and cleaning the garden. Brian will also give a separate estimate for the number and cost for a new circle of stones/pavers in the Memorial Garden. Judy would like to have a survey of the church boundaries. Especially at the north side where water has been leaking into the basement.

1. Holly believes she can get a copy of the Church's boundaries.

2. Rich recommends that Trinity budget for annual maintenance of the garden. Judy noted that a team of six or eight people to do seasonal maintenance is also necessary.

b. Campus lighting and security cameras: The type of new camera should not be determined until upgraded WiFi at Trinity is determined. Based on recommendations by Jim Cruise, four additional

outdoor security lights should be installed. There was discussion but no decision as when and who will install the lights.

c. Sound system: neither Holly nor Sarah have received a second proposal to upgrade the sound system. Holly will reach out to the second company to get a second estimate. The acceptance deadline for the first proposal is June 24th. Lisa noted that during well attended services such as Easter and Christmas people have requested hearing aids.

#### **VII. June Tasks**

**A. and B.** Covered earlier in the meeting.

**C. Mutual Ministry Rev:** Will be covered next meeting

**D.** Rich will contact Ken Reed regarding the removal of bats from the bell tower, and the steps to be taken to make the tower bat proof.

**E.** Contact Bendig Paving for repair of portion of parking lot. Rich will continue to contact them.

There were no motions by email during the month of June.

Next Vestry meeting July 20th 2023.

There will be no August Vestry meeting

Respectfully Submitted, Marc Brierre