

Trinity Episcopal Church
Vestry Minutes in-person and via Zoom
February 15, 2024

Present in person: Mother Sarah Ginolfi, Rector, Melissa Alaire, Brandy Blosser, Fern Fryer, and David Rigger.

Present via zoom: Holly Webb, Sr. Warden, Judy Hall, Jay Slenker, Dave Thurmer, and Cassi Whitcomb.
Guests Jim and Maria Cruise.

I. Call to Order: Mother Sarah called the meeting to order at 5:00PM with a prayer from “songs for pilgrim’s” (sp) .

II. January Vestry minutes, Annual and Organizational meeting minutes: Fern made a **motion** to approve all of the meeting minutes, seconded by Dave. After brief discussion, a vote on the motion was called with unanimous approval, no abstentions.

III. Treasurer's January Reports: Melissa made a **motion** to accept the Treasurer's Reports; seconded by Dave. After discussion regarding liturgical music expenses, a vote on the motion was called with unanimous approval, no abstentions.

Items to be added to the agenda: None

IV. + V. Rector's Report combined with Rectory repair:

A. Sarah asked Jim and Maria Cruise to report on rectory repair, expenses and funding.

1. Jim has helped work on the rectory for the last 28 years. He finished an inspection today with the new plumber, Brian. He reported that both the interior and exterior are in need of repair after many years of deferred maintenance. The rectory is approximately 75 years old. He recommends the repairs be done in stages addressing the most significantly damaged areas first as they may cause possible additional expense:

a. Stage # 1 the upstairs bathroom, shows evidence of water leakage into the kitchen ceiling located below the bathroom as well as into a light fixture. The bathroom floor has two soft spots. Repair of the plumbing may be require to the street. Plumbing repair will require taking out part of the kitchen ceiling. A new sub-floor in the bathroom may be necessary. The plumbing to the tub should be replaced. All water effected areas need to be checked for mold and mildew. The hot water heater expansion tank is not working and will have to be replaced. Jim will work with the plumber making these repairs.

b. Stage # 2 the kitchen sink needs to be properly vented, the plumbing needs to be repaired or replaced possibly to the street; the counter tops and cabinets need to be replaced, the microwave hood and vents need to be cleaned, the electrical and lighting need to be upgraded.

c. The estimate for the bathroom repairs is \$5,000.00. Kitchen repair estimate are not yet determined. Maria will get estimates for cabinets and counters and will contact Ernie for additional assistance.

d. The last stage includes cleaning the attic of animal waste and possibly installing new insulation; repair and replacing the soffits; repairing or replacing the garage doors, upgrade/ sealing the garage ceiling.

e. Jim concluded by noting the recommended upgrades will make the rectory more functional, safe,

and comfortable for years to come. He estimated that stage 1, 2, and 3 could be completed this summer. He is looking into submitting an insurance claim for some of the damage.

f. Maria spoke for of the Finance Committee regarding funding for the rectory upgrade. Funds are available the Finance Committee is awaiting Vestry guidance and approval.

2. Melissa made a **motion** to obtain estimates and to begin the first two stages of the rectory project: specifically the repair and upgrade of the bathroom plumbing and electrical; as well as the kitchen plumbing, electrical, the ceiling, the cabinets and counters and replacing the hot water heater expansion tank. The motion was seconded by Judy; a vote was called with unanimous approval no abstentions.

B. Based on the request by the Finance Committee, Fern made a **motion** to place \$20,606.00 into the non-operating Building Fund, seconded by David. A vote on the motion was called with unanimous approval, no abstentions.

C. With the recommendation of the Finance Committee, Dave made a **motion** to approve Frank Mainolfi as a new member of the Finance Committee. The motion was seconded by Brandy, a vote on the motion was called with unanimous approval, no abstentions.

D. Intentional Growth Report Action Steps: Fern gave an overview of how the Intentional Growth Committee and Report came about. Eight Action Steps were acted on by the Vestry at the time of the Report but not maintained due in part to Covid. Fern is interested in how the current Vestry can use, edit or combine the Action Steps of 2019. After discussion David R. agreed to re-write the eight Action Steps, combining some with the goal of making them sustainable for Trinity as it is today. Some ideas discussed were to have games at coffee hour after Sunday service; grow the Pastoral Care Team; David will look into bringing more music to Trinity; doing a survey with a suggestion box or through Logos for ideas from the congregation; maintain the grounds around Trinity including the memorial garden.

VI. Old Business:

1. Organ Project: Is closer to completion. Larry Nevins will be doing a consultation to evaluate the state of the repaired organ.

2. Operation Dolls: Sarah discussed Trinity giving donation in the amount of \$200.00 to the Dolls Group since they moved out of Trinity. Jay agreed that the donation would be appreciated.

Sarah adjourned the meeting 6:44PM.

Respectfully Submitted,

Marc Brierre

Next Vestry meeting

March 21st 2024.