

Trinity Episcopal Church
Vestry Minutes in-person and via Zoom
November 16, 2023

Present in Person: Mother Sarah Ginolfi, Priest-in-Charge, Judy Hall, Rich Jones, Dave Thurmer, Cassi Whitcomb, Jay Slenker

Present via zoom: Holly Webb, Sr. Warden, Elizabeth Bushey, Melissa Alaire

Note Taker: Judy Hall

I. Call to Order: Mother Sarah called the meeting to order at 5:07 pm with a prayer.

II. October minutes: Rich Jones made a motion to approve the minutes, seconded by Dave. After a brief discussion, a vote on the motion was called with unanimous approval, no abstentions.

III. Treasure's October Report: Rich made the motion to accept the Treasurer's Reports, seconded by Cassi. The motion was called with unanimous approval, no abstentions.

IV. Priest's Report:

1. Sarah reported that Fern will be on the slate to assume the 1-year vacated Vestry position. Her one-year non-Warden position on the Vestry will allow her help us review and refresh the "Mission Discernment Plan" that Sarah and the Vestry put together on her arrival and the Intentional Report form October 2019. We'll give added focus to reflection on our organizational structure. Jim Harder, as engineer of our Policy Manual will also be a great resource in helping us update that 2017 document.

2. Other Vestry slate news: Melissa intends to renew her term and Brandy Blosser and David Rugger are willing to be added to the slate to be voted on at the Jan. annual mtg.

3. Sarah reported the Stewardship campaign has reached 75% of the stated goal.

V. Old Business:

A. Stewardship Update: See above PIC Report.

B. Campus Safety Update (Fence): Rich reported that the fence project, on the northern border is moving along and will be completed by the end of November. Discussion was held on the use of cameras around the campus to enhance security.

C. Sound system Update:

D. Wifi Update: Sarah asked for help with the Wifi Improvement project and commented that it is big project and too big for her or Wendy to tackle. We're looking to upgrade to fiber internet and the upgrade is crucial for moving forward with the new sound system, thermostat, and security enhancements.

E. Vestry Recruitment Update: See above PIC report.

F. Sarah's FTE and Letter of Agreement (LOA) extension: Discussion was held on bringing Sarah to a 90% commitment and pay for Christina's health insurance. This proposal at this time will be effective March 24, 2024. A vote will be taken at the next Vestry meeting, when the letter of agreement is presented. The windfall

associated with the investment income and the anticipated increase in pledges will help offset the added expense.

VI. New Business:

A. Rutland Missionary Association /Severance Estate Planning: Melissa made the motion to deposit the RMA estate funds received thus far (\$111, 162.50) per policy. Seconded by Rich. (Unless otherwise noted in the estate plans, our policy is for 50% of any bequests to be deposited into the diocesan unit fund and then 50% to be deposited into the Smith & Benson fund (used for building projects). The motion was called with unanimous approval, no abstentions.

B. Socks for Souls Drive: collection will start Christmas Eve and run thru February 4, 2024.

C. Thanksgiving Dinner: Set up at Saturday, 9:30 am. Discussion held on the needed help with serving and clean up.

D. 2024 Budget Draft Review:

VII. January Tasks:

A. Rectory Repairs: A team of Vestry members will do a walk-thru at the rectory and develop a list of Action items both Quick Fixes and Long Term Projects. The lists will be prioritized with Mother Sarah's input.

Adjournment: Next Vestry Meeting is December 21, 2023