

Trinity Rutland Vestry Agenda
Organizational Meeting after Annual Meeting
January 25, 2026

Present - in Person: Diane Novak, Brandy Blosser, David Rugger, Judy Hall, Lois Castonguay, Melissa Alarie, Holly Webb, and Rev. Sarah Ginolfi,
- via Zoom: Cassie Whitcomb, Shannon Hill

Sarah opened the meeting at 11:50 a.m.

Sarah advised that Diane Novak has accepted her invitation to be Senior Warden. Lois Castonguay offered to serve as Junior Warden. A motion to elect Lois was made by David, seconded by Judy, and unanimously approved by all.

Sarah informed us that an Executive Committee is needed. She explained that this group of vestry people are on call if Sarah needs to have an expense approved immediately. The Executive Committee can approve expenditures of up to \$2,500 without a vote of the full vestry. Sarah advised that David Rugger and Brandy Blosser have offered to serve on that committee. An additional motion was made to nominate Shannon as the third Executive Committee member. Melissa made a motion to approve David, Brandy, and Shannon as the Executive Committee members, seconded by (Brandy/Diane??). A vote was taken and unanimously approved.

(Sarah – I asked for clarification as to who motioned and seconded and, in the recording, you said that Melissa had motioned and Brandy seconded. My notes before I asked for clarification said it was motioned by Diane, seconded by Melissa. Not sure which is correct. Can Brandy second a motion to elect herself as a member of this committee??)

Judy asked Sarah whether in her absence during her sabbatical there is a protocol to be followed in the event that there is a weather event that calls for it. Sarah advised that it will be addressed at the retreat on February 7th. We will discuss and make sure everything is in place to handle things that could arise while she is away.

Sarah announced that the Eliminator is going to start with the work at the rectory tomorrow (Monday, January 26). The work in the basement will happen first and we were on the schedule with them for the 9th and 10th of February, but because of the snowstorm they had to reschedule another job and at the moment the plan is for them to begin Monday. We are officially done with Nature's Way as they became less and less reliable.

Sarah advised Holly will continue as Clerk and she would join worship team. Linda Fay will continue to serve as treasurer, but we need to find a better way to spread out some of the labor her position requires. Sarah has asked her to put together a job description of what she does and a description of what tasks she needs an assistant treasurer to do. Judy Hall commented that if an assistant is engaged, that it should be a paid position, not a volunteer. Sarah advised that there is consensus on that point. Sarah noted that Linda is currently working about 10 hours a week but is being paid for five. Sarah would like to get this in motion before she leaves on sabbatical, but she needs more detail on the job description to pursue that. A motion was made by Diane, seconded by Lois to approve Holly as Clerk and Linda as Treasurer. Vote taken and unanimously approved.

Sarah announced that Larry Jensen has offered to help put together an inventory in preparation for a capital campaign. She asked that we get him information as to what grants we are working on. David will meet with him, indicating that Daisy Chew could also be available to assist. The first thing is for the group to identify the crisis things we need to address, and then doing things to help us diversify our income; not just fixing what's broken but addressing how to equip our spaces to be more attractive they might be competitively rented out.

There being no further business, the meeting was adjourned at 11:58 a.m.

Respectfully submitted,
Holly Webb, Clerk