

**Trinity Episcopal Church**  
Vestry Minutes in-person and via Zoom  
January 20, 2021

Present: Mother Sarah Ginolfi, Priest in Charge, Fern Fryer, Sr. Warden, Jay Slenker, Jr. Warden, Elizabeth Bushey, Rich Jones, Krey Kellington,  
via zoom: Melissa Alarie, David Thurmer, Kathy Hall, Holly Webb.

**I. Call to Order:** Mother Sarah called the meeting to order at 5:04PM with a prayer.

**II. Approval of December minutes:** Jay made a motion to approve the minutes, seconded by Fern. After brief discussion, vote was called with unanimous approval and no abstentions.

**III. Treasurer's Report:** Krey made a motion to accept the Treasurer's Reports, seconded by Jay. Sarah gave an up-date on Clergy salary, there being no further discussion; vote called with unanimous acceptance no abstentions.

**IV. Priest-in-Charge Report:** Sarah thanked Krey for her good and faithful service as a member of the Vestry. The Christmas service was a success with 144 people attending in church. The number that watched the live stream or have watched through Face Book was not available. Instructions for how to correctly record and post the live stream Sunday service have been rewritten by Sarah. The instructions include pictures and are in a simpler format. She will continue to review how live streaming is working this Winter. Using You-tube will be explored as an alternative to live streaming. It was noted that the Vt. Legislature live streams meetings and uses zoom at the same time. Elizabeth will explore whether this can be done at Trinity.

**Items to be added:** Considering what happened in a Dallas Synagogue, security instruction for ushers should be reviewed. It was decided to defer this subject to a later Vestry meeting.

**V. New Business**

**A. Facebook Group Posting Policy:** proposed Appendix A provided to Vestry by e-mail.

1. Sarah explained the reason for an Appendix A. The vestry agreed that the guidance was necessary and appropriate. Two modifications were adopted:

- a. In the first bullet, the word "in" was added to the last sentence before the word "touch".
- b. In the second bullet the following was added to the end of the second to last sentence: "or with the intent to spark a debate". The entire second to last sentence in the second bullet will now read: "As such, please limit posts that attempt to sway opinion on issues some may find controversial or with the intent to spark a debate."

2. With those additions, Appendix A will be posted as a pin post to the top of the Facebook page and in Logos.

**B. Diocesan Donation System:** Trinity already has an on-line donation system through Realm. People may also make donations through the Diocesan web page. Two people have already donated through the Diocese. Sarah will let Linda know that donations may be made through either system and that Linda may have to coordinate with the Diocese to confirm that donations to Trinity Rutland through the Diocese are deposited into the proper Trinity account.

**C. Clerk for annual meeting/delegates for Diocesan Convention:** Rich and Melissa will be delegates for this year's Convention October 13th and 15th. Nancy will also be asked to be a delegate. An

alternate delegate still needs to be appointed. Sarah will announce in church this Sunday (Jan 23rd) that she will be asking for nominations from the floor during this year's annual meeting. That way the congregation will have a week to consider persons who may best serve as alternate. The clerk for the annual meeting will be Marc.

**D. Trinity Cross Award:** Discussion regarding the certificate and cross pins for the person(s) receiving the award.

**E. Ash Wednesday/Lent I plans:**

1. Sarah is planning a 12:00 noon and 6:00pm service for Ash Wednesday.
2. For the first Sunday in Lent, Sarah will do the Great Litany. She would also like to have a Christian instruction class during Lent which would also include confirmation instruction.
3. Putting the drawings of the Stations of the Cross up in the Church was discussed and how that could be incorporated into the Lenten Christian instruction. Holly will work with Sarah on getting the pictures put up.
4. Trinity's service schedule for Easter week will be: Palm Sunday, Nancy will preach at 9:30am; Maundy Thursday at 7:00pm; Good Friday at 12:00 noon; Easter Vigil at 7:00pm; Easter Day at 9:30am.
5. Holly and Sarah will be coordinating with John about the choir for Easter services.

**F. Mission Farm Invitation:** Trinity's congregation has been invited to a multi parish wide Easter Vigil Service at the Mission Farm Church in Killington.

**VI. Old Business:**

**A. 2022 Budget Draft Review:** Krey made a motion to approve the Budget draft as presented, Dave seconded. After discussion a vote was called on the motion; unanimous approval no abstentions.

**B. Organ Repairs Update:** Proposed contract for organ repair provided to Vestry by e-mail.

1. Sarah received Peter's contract yesterday. Bill Meub has not yet reviewed the contract. His approval is necessary before the Vestry accepts the contract.
2. The vestry had several concerns about provisions of the contract, specifically:
  - a. schedule B is not detailed regarding the scope of the work to be done,
  - b. it does not specify electrical costs and the possible need for permits,
  - c. it does not provide estimated start and completion times,
  - d. it does not provide if and when a lift may be necessary,
  - e. and it is not clear regarding responsibilities for clean-up and disposal of material.
  - f. a person not involved in the project needs to be named as a Clerk of the works.
3. Holly will speak with Jamie and they will draw up questions for Sarah to ask Peter regarding the contract.
4. What monies may be used or transferred to maintain the Organ Fund is still under discussion. The Finance Committee is addressing this issue at their meeting next month. The Vestry supports the use of parking lot rental revenue to be used to support the Organ Fund.
5. The water problem in the basement needs to be monitored to minimize moisture damage to the organ during humid seasons. During the winter a dehumidifier is not necessary.

**C. Pauly Textiles Clothing Drop update:** Pauly will get the required permit from the city for placing the shed in Trinity's parking lot. The Vestry has questions regarding plowing snow around the proposed location. Holly will continue to talk to Alex regarding:

1. how can Pauly/Trinity be assured that clothes put in the shed are properly bagged and that items

other than clothing will not be put in the shed and

2. is the shed's proposed location too close to the Orthodox Church?

**D. Energy Committee Update:** No updates.

**VII: January tasks:**

**A. Outreach** and Evangelism Team: continue to be supported

**B. 2022 Budget:** approved by Vestry.

**C Annual Meeting:** scheduled for January 30th immediately after the service. Will try to Zoom the annual meeting.

Motion to adjourn at 7:20PM

Next Vestry meeting February 17th 2022.

Respectfully Submitted, Marc Brierre