

## Trinity Episcopal Church

Vestry Minutes via Zoom

August 19, 2021

Present: Mother Sarah Ginolfi, Priest in Charge, Fern Fryer via Zoom, Warden, Melissa Alarie, Kathy Hall, Rich Jones,

Absent: Sr. Warden, Jay Slenker, Jr., , Krey Kellington, Dave Thurmer, and Holly Webb.

Attending: Finance Committee representative, Jim Harder

**I. Call to Order:** Mother Sarah called the meeting to order at 5:05PM with a prayer. There was not a quorum; however it was decided to proceed with the Vestry meeting and submit any motions for comments or questions by e-mail then a vote by e-mail.

**II. June minutes:** Kathy made a motion to approve the June minutes, seconded by Melissa. Motion put to a vote by e-mail August 19. Each member of Vestry responded by August 20; with unanimous acceptance no abstentions.

**III. Treasurer's Report:** A motion was made by Kathy to accept the June and July Treasurer's Reports for both the Operating and Non Operating Funds, seconded by Melissa. The motion was put to a vote by e-mail August 19. All vestry members responded by August 20 with unanimous approval no abstentions.

### **IV. Priest-in-Charge Report:**

1. Mother Sarah appreciated her vacation time. John Riddle is on his vacation currently and Wendy will be taking her vacation beginning late September. Sarah noted Wendy has not had a several week vacation in the last three years.

2. Live streaming services has been working surprisingly well. Sarah has received positive comments from viewers. The Women of Trinity are in the process of getting an I-pad and stand in order to make it easier to record services. Live streaming will continue until further notice.

3. A Conference sponsored by Bishop Shannon is scheduled this September 24-26 and titled "Unlocking God's grace & hope". It is in Wilmington, Vt. Mother Sara plans join the zoom portion on Friday the 24th. She is looking for a group from Trinity to go Saturday or Sunday.

4. A Church building walk through was conducted this past Saturday. Ten people joined Mother Sarah to determine how to make the rooms in the Church more user friendly; specifically, the library, the kitchen, and the upstairs rooms. She would like to update the books in the library and clear out and organize the other rooms. She noted that our bathrooms are currently set up so they can be labeled gender neutral.

5. The re-start team is updating Church covid-19 policy. Wearing masks will be recommended during services.

### **V. New Business**

#### **A. Finance Committee:** by Jim Harder

1. The current Audit team is Marc, Jim, and Kate Shattuck. The 2020 audit followed Diocesan guidelines. A statement has been prepared by Fern and Jim explaining where the audit was not in compliance due to covid-19 restrictions. . A copy of the statement and audit has been e-mailed to each member of the Vestry. Jim gave an outline of the procedures followed for the audit. He also let

the Vestry know that there are counters for this year of four teams with two people per team for each Monday of the month.

2. Kathy made a motion: to accept the audit and approve the statement of explanation by Fern and Jim; seconded by Melissa. The motion was put to a vote to the Vestry by e-mail on August 19th. Each member of the Vestry responded by August 20th unanimously approving the motion, no abstentions.

**B. Building Needs:** Rich will look at the missing tiles in the Sanctuary to determine what repairs are necessary. The money for the dehumidifier is already approved.

**C. September Story Share:** Sarah noted she is looking for more people and ideas for future services. The presenter would speak for five minutes. She also suggested a musical reflection in relation to the gospel reading. Sarah reiterated that she would join with the presenter. Ideally there would be a month to prepare.

**D. Stewardship Campaign and Team:** Holly Webb has volunteered to be on the Stewardship team. Fern noted that pledge cards should be sent out four weeks before Thanksgiving. Additional team member names were suggested. Sarah will contact them.

**E. September 12th Program/September 19th Values Sort:** Melissa recommended an announcement in the paper welcoming the community and having cake and balloons. Sarah noted Trinity needs to identify four or five core values that we should act upon.

**F. Food ministry:** We should continue working with Father Berry Barry and Dismas House dinners. Larry Jensen will look into restarting the Community lunch program. Kathy will check on the status of the Food Cupboard.

**G. Unlocking God's Grace and Hope Conference:** Covered in Priest-in-charge report.

#### **VI. Old Business:**

**A. Organ repairs:** Sarah will speak with John and Peter regarding an explanation of the costs. There has been one donation for organ repair.

**B. Energy Committee update:** Aaron advised Fern that LaValley's is storing the insulation materials as he collects them. He will have them installed before this year's heating season.

#### **VII. September Tasks:**

Sarah would like to consider an integrated Christmas pageant with children and adults. She would also like to plan for Advent now. Kathy noted that winter plans need to keep in mind covid-19 and variant possible limitations. We should also plan for the annual Thanksgiving dinner the Sunday before Thanksgiving. Melissa and Wendy have updated the Trinity Web site.

Adjournment: Motion to adjourn by Kathy seconded by Rich.

Next scheduled Vestry Meeting September 16, 2021

Respectfully submitted, Marc Brierre